

PROJECT OFFICER

JOB SPECIFICATION

Reports to: High Risk Project Manager

Contract: 6 Month Fixed Term, with potential for extension

Benefits: Unlimited annual leave, Healthcare cash plan, Pension

Based: London Waterloo

Salary: Up to £25,000 p.a. dependent on experience

ABOUT CALM

The Campaign Against Living Miserably (CALM) is leading a movement against suicide, the single biggest killer of men under the age of 45 in the UK.

This role presents an exciting opportunity to become an integral part of a growing area of the charity, by helping to deliver projects specifically targeting groups at high risk of suicide.

What we do:

Frontline services

We run a free and confidential helpline and webchat – 7 hours a day, 7 days a week for anyone who needs to talk about life's problems. We also support those bereaved by suicide, through the Support After Suicide Partnership (SASP).

Communities

Together we'll help our boys, our dads, our mums, brothers, sisters, friends and colleagues. We spread our message and facilitate supportive spaces in workplaces, universities, pubs, clubs and prisons across the country – so that people feel empowered to share their experiences and get the help they need before they reach the point of crisis.

Campaigns

Everyone has a part to play. We campaign with media partners, brands and ambassadors to spread awareness of suicide and its devastating impact with campaigns like #Project84, #DontBottleItUp and The Best Man Project. We challenge boring male stereotypes and encourage positive behavioural change and help-seeking behaviour, using cultural touch points like art, music, sport and comedy.

THE ROLE

Working with the High Risk Project Manager as part of CALM's Product & Service team the Project Officer will provide support to the rapidly expanding high risk workstream which is made up of a number of innovative, exciting and impactful projects, including:

1. Homeless Helpline

Homeless people are more than 3 times more likely to die by suicide than the national average, and the average age of a rough sleeper at death is sadly nearly half of the average UK life expectancy. Suicide is the second leading cause of death for homeless people in the UK. CALM is committed to changing this.

We will deliver a new helpline service dedicated to homeless people, and run a bespoke campaign to make sure as many people as possible know about it and are able to access it. A key part of the project will be building and managing relationships with organisations with access to the target audience, such as third sector accommodation providers and shelters.

2. Prison Helpline

CALM are intent on promoting our services in prisons across the UK due to the high rates of both prison suicides and ex-offender suicide rates, as well as the fact that prisons can act as an access route to other high risk groups.

We will be piloting providing prisoners with access to our life-saving helpline directly from their cells, and have ambitions to scale this service to other institutions across the UK.

3. CALM Towns

Due to a variety of factors some areas of the country can encounter an increased risk of suicide, either on a continued basis or for a certain period of time. Working with a key partner, we are about to kick off a project to create a CALM town in Doncaster, an area with a higher rate of suicide than the national average.

The project will explore the concept of 'A CALM Town', embedding our mission, values and services into the town's infrastructure and the community as a whole. This will involve working with a wide variety of local partners, managing and building relationships and engaging the townsfolk in the initiative.

KEY RESPONSIBILITIES

1. Undertake administrative tasks to support delivery of High Risk Projects
2. Collaborate with CALM colleagues to ensure that project outcomes are delivered on-time and to budget
3. Build and manage relationships with external partners
4. Support the High Risk Project Manager on strategic development of the projects
5. Other duties may be required on an adhoc basis to reflect organisational need

PERSON SPECIFICATION

We are looking for someone who is....

- An excellent communicator with experience managing and maintaining good working relationships
- A positive and proactive 'go getter' with strong problem-solving skills
- Able to manage multiple tasks and work to tight deadlines whilst maintaining high service levels
- Highly driven, self-motivated and keen to be an integral part of a progressive, high performing team
- Passionate about making a real difference and contributing to the amazing work that CALM does

HOW TO APPLY

Complete [this online application form](#) (up to date CV required as part of application process)